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**From:** Piro, Peter (DPH)  
**Sent:** Thursday, December 15, 2011 10:56 AM  
**To:** Renczkowski, Daniel (DPH); Medina, Nicole (DPH); Corbett, Kate (DPH); Saunders, Della (DPH); Glazer, Lisa (DPH)  
**Subject:** FW: GC/MS Operator Responsibilities

When screening unknown samples, please also run the QC mix using the screen method when initially screening unknown samples. This is in addition to the QC mix at the beginning of the sequence using the drugs method. This will help the primary chemist when an unknown does not have any analytical data (relative RT) in the Clarke's book.

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**From:** Salemi, Charles (DPH)  
**Sent:** Thursday, December 15, 2011 10:18 AM  
**To:** Piro, Peter (DPH)  
**Subject:** RE: GC/MS Operator Responsibilities

Peter, Please have the MS lab run a Cocaine/Codeine std with all unknown screening GC/MS runs. It is important for the primary chemist to compare their screen GC to the result on the GC/MS run when they have submitted an unknown. Thanks. CBS

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**From:** Piro, Peter (DPH)  
**Sent:** Wednesday, November 23, 2011 2:49 PM  
**To:** Medina, Nicole (DPH); Renczkowski, Daniel (DPH); Glazer, Lisa (DPH); Saunders, Della (DPH); Corbett, Kate (DPH)  
**Cc:** Salemi, Charles (DPH); Nassif, Julianne (DPH)  
**Subject:** GC/MS Operator Responsibilities

Until the single chemist system goes into effect, GC/MS operators should only be setting up runs with samples they intend to analyze. Due to the shared responsibility that exists between the setup and confirmatory chemist, along with the logistical problems this shared responsibility creates, do not place samples on your run if others need to analyze them. Do not place your own samples on these runs either. Operators in need of additional GC/MS instrument time will be allowed to return the following week to finish any problem samples.

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